

MINUTES

**UNIVERSITY OF SOUTHERN INDIANA
BOARD OF TRUSTEES**

January 11, 1994

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The University of Southern Indiana Board of Trustees met in the University Center on Tuesday, January 11, 1994. Present were Trustees Brent Auberry, Bruce Baker, Percy Clark, Jr., Charles Combs, J. David Huber, Thomas McKenna, Joseph O'Daniel, Robert Swan, and Harolyn Torain. Also attending were President David Rice; Senior Vice President Byron Wright; Vice Presidents Robert Reid, Richard Schmidt, and Sherrienne Standley; and Faculty Senate Representative Katie Waters.

There being a quorum present, Mr. Baker called the meeting to order at 3:20 p.m.

SECTION I - GENERAL ACADEMIC MATTERS

A. APPROVAL OF MINUTES OF NOVEMBER 15, 1993, MEETING

On a motion by Mr. Swan, seconded by Mr. O'Daniel, the minutes of the November 15, 1993, meeting were approved.

B. ESTABLISHMENT OF NEXT MEETING DATE, TIME, LOCATION

The next regular meeting was set for Thursday morning, March 3, 1994, at the University of Southern Indiana. A Presidential Scholars luncheon also will be held on March 3. In addition, there is a community dinner of interest to the Trustees scheduled for the preceding evening, Wednesday, March 2. Details will be forthcoming.

C. PRESIDENT'S REPORT

Dr. Rice reported that the second semester was off to a good start and that the athletic teams were progressing well, noting that Dr. Bennett was representing the University at the NCAA meetings this week.

Dr. Rice stated that the Commission for Higher Education would meet with university presidents and trustees on Friday to focus on four topics: (1) campus productivity, (2) campus mission statements, (3) future funding of postsecondary education in Indiana, and (4) improving the fit between secondary and postsecondary education. The University will have three representatives at each session.

D. OTHER BUSINESS

Dr. Reid pointed out that a faculty publication in which faculty members could share their ideas and information on instructional methods resulted from the volunteer efforts of several USI faculty members. Such a publication, coupled with the Faculty Senate's focus on writing and teaching, is indicative of the quality and commitment of our faculty.

Ms. Standley announced that the dates of the Association of Governing Boards of Universities and Colleges meetings will be April 16-19 in Washington, D.C.

SECTION II - FINANCIAL MATTERS

A. APPROVAL OF REQUEST FOR GENERAL REPAIR AND REHABILITATION FUNDS

This request seeks authorization for President Rice to request the approval of the Commission for Higher Education, the State Budget Agency, the State Budget Committee, and the Governor of the State of Indiana for appropriation of general repair and rehabilitation funds in the amount of \$51,530 for the listed projects.

Library Re-roof	\$ 25,000
Science Center/Administration Building Facade Painting	\$ 26,530

On a motion by Mr. Swan, seconded by Mr. Combs, the funding authorization request was approved.

B. APPROVAL OF BUDGET APPROPRIATIONS, ADJUSTMENTS, AND TRANSFERS

On a motion by Mrs. Torain, seconded by Mr. O'Daniel, the following budget appropriations, adjustments, and transfers were approved.

1. Additional Appropriations

From:	Unappropriated Current Operating Funds		
To:	1-10170	USI Theatre	
		Personal Services	56
		Supplies & Expense	2,163
To:	1-10320	Engineering Technology	
		Supplies & Expense	80
To:	1-10430	Occupational Therapy	
		Supplies & Expense	2,637
		Capital Outlay	90
To:	1-10700	School of Business	
		Supplies & Expense	100
To:	1-13200	Library	
		Capital Outlay	16,020
To:	1-16400	Development	
		Supplies & Expense	35
From:	Unappropriated Auxiliary Funds		
To:	3-32000	Young Abe Lincoln 1994	
		Personal Services	145,100
		Supplies and Expense	269,328

To:	3-35001	New Harmony Theatre 1994 Personal Services Supplies and Expense	114,808 91,973
From:		Unappropriated Restricted Funds	
To:	4-46226	Faculty/Student Research - Donaldson Supplies and Expense	150
From:		Unappropriated Designated Funds	
To:	2-23100	Faculty Development Travel Supplies & Expense	3,320

2. Transfer and Appropriation of Funds

From:	2-23000	General Instruction Revolving Fund	
To:	1-10700	School of Business Supplies and Expense	1,000

3. Appropriation Transfers

From:	1-10160	Arts Commission Music Supplies & Expense	
To:	1-10160	Arts Commission Music Capital Outlay	1,720
From:	1-10320	Engineering Technology Supplies & Expense	
To:	1-10320	Engineering Technology Capital Outlay	2,000
From:	1-10400	School of Nursing Personal Services	
To:	1-10400	School of Nursing Capital Outlay	2,000
To:	1-10410	Nursing Supplies & Expense	1,197
From:	1-10800	School of Education Personal Services	
To:	1-10830	Physical Education Supplies & Expense	2,100

From:	1-10820	Social Work Personal Services	
To:	1-13200	Library Capital Outlay	11,000
From:	1-14007	Health Services Personal Services	
To:	1-14007	Health Services Supplies & Expense	2,400
From:	1-16400	Development Personal Services	
To:	1-16400	Development Supplies & Expense Capital Outlay	290 9,480
From:	1-16500	Computer Center Supplies & Expense	
To:	1-16500	Computer Center Personal Services Repairs & Maintenance Capital Outlay	1,422 1,589 81,802

C. APPROVAL OF CHANGE ORDERS

On a motion by Mr. Huber, seconded by Mr. Combs, the change orders for the Orr Center Remodeling and Administration Building Elevator Addition, contained in Exhibit I-A, were approved.

D. REPORT ON UNIVERSITY CENTER ADDITION ARCHITECTURAL FIRM SELECTION

Mr. Schmidt noted that an "Authorization Only" bill has been filed in the Senate. This bill would authorize the university to issue bonds for the University Center expansion. No similar bill has been filed in the House at this time.

Mr. Schmidt reported that of the twelve Requests for Proposals (RFP) mailed to interested architects, nine responded. The Construction Committee will begin reviewing these proposals.

E. OTHER BUSINESS

Mr. Schmidt reported that although the Health Professions Building will not be completed in time for the fall semester, it will be completed shortly thereafter.

Mr. Schmidt indicated that the following relocations will be necessary as a result of said delay:

1. Build a post-and-beam, metal-clad structure on campus for the Maintenance Department.
2. Move the Theatre Department to the renovated Art Center.
3. Move the Communications Department to a renovated area in the Orr Center basement.

Mr. Schmidt estimated the total cost of the relocation projects to be \$200,000. He added that formal proposals, seeking approval to proceed with these projects, will be presented at the next Board meeting.

Mr. Schmidt called the Board's attention to their copy of the "1993 Annual Report" and expressed appreciation to Printing Services and Internal Auditing.

SECTION III - PERSONNEL MATTERS

A. APPROVAL OF PERSONNEL ACTIONS

On a motion by Mr. Huber, seconded by Mr. Swan, the following personnel action was approved.

Early Retirement

Robert M. Small, Jr., Associate Professor of Education, in accordance with the early retirement policy, has requested early retirement effective December 17, 1994, including leave with pay for the period of August 22, 1994, through December 17, 1994. Severance pay based on twenty-five years of service to the University will be paid as of January 2, 1995.

There being no further business, the meeting was adjourned at 3:40 p.m.

Respectfully submitted,



Thomas F. McKenna, Secretary

#92108
University of Southern Indiana
Robert D. Orr Center Remodel and Administration Building Elevator Addition

SUMMARY OF CHANGE ORDERS

I. GENERAL CONSTRUCTION

CONTRACTOR: Lichtenberger Construction

<u>NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
CO #GC-2	Labor and materials to provide three (3) return air transfer openings above the ceiling.	\$ 607

CONTRACTOR: Deig Brothers Lumber and Construction Co., Inc.

<u>NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
CO #UC-1 Item 1	Delete exhaust duct and roof top exhaust fan from the elevator Machine Room 104. Reroute the exhaust duct from elevator Machine Room 104 to the ceiling plenum and through the exterior wall. Provide sidewall exhaust fan.	\$ 381
Item 2	Delete new flooring in Elevator Lobby 101 and patch existing floor covering.	(\$ 550)

II. ELECTRICAL CONSTRUCTION

CONTRACTOR: Elbrink Electrical

<u>NO.</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
CO #EC-2	Labor and materials to provide miscellaneous receptacles and to relocate fan switch.	\$ 635

The contract sum is increased by these change orders in the total amount of \$1,073.00.